

# Use Call Numbers

revised 1/04



## UTA Libraries

<http://libraries.uta.edu/infolit/howto.html>

Most of the UTA Libraries' collections (Book Collection, Reference Collection, Bound Periodical Collection) are organized by a call number system.

## Organization of Material in the UTA Libraries

- UTA Libraries' material is located in three different libraries (Central Library, Architecture & Fine Arts Library, and Science & Engineering Library).
- Within each library, material is organized into different collections (Reference Collection, Bound Periodicals Collection, Books Collection, etc.).
- Within most of these collections, the material is organized by a call number system. The two call number systems used at the UTA Libraries are LCC (Library of Congress) and SuDoc (Superintendent of Documents).

LCC Example: **LB 2395. P3 1993**

SuDoc Example: **ED 1.8:C 83/2/2003-04**

## Where do you find the call number?

Within UTA Libraries' Catalog ( <http://pulse.uta.edu/> ), each record will have a call number listed.

**Author:** [Pauk, Walter.](#)

**Title:** How to study in college /

**Publisher:** Boston : Houghton Mifflin Co., c1993.

**Description:** 5th ed.  
xxvii, 299 p. : ill. ; 24 cm.

**Database:** University of Texas at Arlington Libraries

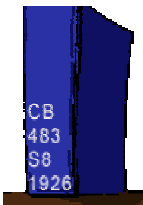
**Location:** Central Library (Call Nos. A-L 4th Floor; P-

**Call Number:** [LB 2395 .P3 1993](#)

**Number of Items:** 1

**Status:** Not Checked Out

To find the material in the UTA Libraries, you will use the **Location** (which may include the library, the collection and the floor) and the **Call number** (which pinpoints the location of the material within the collection). If you see the location *Central Library (Call Nos. A-L 4<sup>th</sup> Floor; P-Z 5<sup>th</sup> Floor)*, this is in the Books Collection. Only the Central Library will include floor numbers.



You will also find the call number somewhere on the physical material (either the spine, back bottom corner or top front corner)

## How do You Read a LCC Call Number?

<http://www.bpl.org/guides/callnumbers.htm>

**Title:** How to Study in College

**Call Number:** **LB 2395 .P3 1993** or **LB  
2395  
.P3  
1993**

The call number is made up of letters and numbers that represent the subject of the material, the author and the year. The punctuation included in the call number is usually a period.

**LB 2395 .P3 1993**—read the information as letters (LB, LC, P) and numbers (2,395). Any numbers that appear after the 1<sup>st</sup> set of numbers will be treated as **decimal numbers** (.3). Usually the last numbers will represent the year of publication (1993).

## How do You Read a SuDoc Call Number?

[http://www.access.gpo.gov/su\\_docs/fdlp/pubs/explain.html](http://www.access.gpo.gov/su_docs/fdlp/pubs/explain.html)

**Title:** High School Counselor's Handbook

**Call Number:** **ED 1.8:C 83/2/2003-04**

The call number is made up of letters and numbers that represent the federal department/agency, subagency, series, title, and the year. The punctuation included in the call number is periods, slashes, colons, and dashes.

**ED 1.8:C 83/2/2003-04**—read the information in the call number as letters (E, ED, S) and numbers (1, 8, 83, 2). Usually the last numbers represent the year (2003-04, 993). Any periods within the call number are read as periods and not decimal points (all numbers are whole numbers).

## LCC Classification Outline

Material is arranged by subjects. The outline below is further subdivided (see <http://www.loc.gov/catdir/cpsolcco/lcco.html>)

- A- General Works
- B- Philosophy, Psychology, Religion
- C- Auxiliary Sciences of History
- D- History (General) and History of Europe
- E- History: America
- F- History: America
- G- Geography, Anthropology, Recreation
- H- Social Sciences & Business
- J- Political Science
- K- Law
- L- Education
- M- Music & Books on Music
- N- Fine Arts
- P- Language and Literature
- Q- Science
- R- Medicine
- S- Agriculture
- T- Technology & Engineering
- U- Military Science
- V- Naval Science
- Z- Bibliography, Information Resources (General)

## SuDoc Classification Outline

Material is arranged by Federal Agencies/Departments. For the complete outline, see <http://www.uky.edu/Libraries/LI/lisudoc.htm>

- A- Department of Agriculture
- C- Department of Commerce
- D- Department of Defense
- E- Department of Energy
- ED- Department of Education
- GA- General Accounting Office
- GS- General Services Administration
- HE- Department of Health and Human Services
- I- Department of the Interior
- J- Department of Justice
- Ju- Department of the Judiciary
- L- Department of Labor
- LC- Library of Congress
- NAS- NASA
- S- State Department
- SI- Smithsonian Institute
- T- Treasury
- X, Y- Congress